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|  | *No recruiting for employment for any real estate brokerage is allowed in this class or on the school* *premises by any students. Report promptly any efforts to recruit by anyone to the Director for* *AREEC or to the Georgia Real Estate Commission by calling 404.656.3916. (Commission Rule 520-2.15)*  |  |
|  | ***Instructor* – Dorothy Mitchell 478-731-8316: dotmitchell10@gmail.com** |  |
|  **Class #** | **Total Hrs.** | **Day of Week** | **Date** | **Topic** |
| 1 | 3.25 | Tuesday | August 15, 2023 | Orientation |
| 2 | 6.5 | Thursday | August 17, 2023 | Property |
| 3 | 9.75 | Tuesday | August 22, 2023 | Rights |
| 4 | 13 | Thursday | August 24, 2023 | Ownership |
| 5 | 16.25 | Tuesday | August 29, 2023 | Review Chapter 1-3  |
| 6 | 19.5 | Thursday | August 31, 2023 | Transfer |
| 7 | 22.75 | Tuesday | September 5, 2023 | Government |
| 8 | 26 | Thursday | September 7, 2023 | Agency  |
| 9 | 29.25 | Tuesday | September 12, 2023 | Review Chapter 4-6 |
| 10 | 32.5 | Thursday | September 14, 2023 | Contracts |
| 11 | 35.75 | Tuesday | September 19, 2023 | Lease |
| 12 | 39 | Thursday | September 21, 2023 | Practicals |
| **13** | **42.25** | **Tuesday** | **September 26, 2023** | **MIDTERM EXAM** |
| 14 | 45.5 | Thursday | September 28, 2023 | Value |
| 15 | 48.75 | Tuesday | October 3, 2023 | Value Practical |
| 16 | 52 | Thursday | October 5, 2023 | Finance |
| 17 | 55.25 | Tuesday | October 10, 2023 | Finance Practical |
| 18 | 58.5 | Thursday | October 12, 2023 | Sellers Cost |
| 19 | 61.75 | Tuesday | October 17, 2023 | Buyers Cost |
|  20 | 65 | Thursday | October 19, 2023 | License Law |
| 21 | 68.25 | Tuesday | October 24, 2023 | Rules and Regulations |
| 22 | 71.5 | *Thursday* | October 26, 2023 | R. E. Math |
| 23 | 74.75 | *Tuesday* | October 31, 2023 | NAR Code of Ethics/Review |
| 24 | 78 | Thursday | November 2, 2023 | Review |
| 25 | 81.25 | Tuesday | November 7, 2023 | Review |
| 26 | 84.5 | Tuesday | November 9, 2023 | Review |
| 27 | 0 | **Monday 11:00 AM** | **November 10, 2022** | **FINAL EXAM** |
| 28 | 0 | **Tuesday** | **November 14, 2023** | **FINAL EXAM/RETAKE** |
| 29 | **0** | **Thursday** | **November 16, 3023** | **FINAL RETAKE**  |

Class Times: Evening classes 6:00 PM to 9:15 PM

Class Dates and Topics are subject to change

If a class date change is necessary, a 2-day notice will be provided.

**Notice to Students – Please Read – Important Information**

*This class is a 75 hour, Sales-person Pre-license class approved by the Georgia Real Estate Commission. With successful completion, students will be certified to take the state Salesperson exam administered by Applied Measurement Professionals (*[*www.goAMP.com*](http://www.goAMP.com)*). AMP has a testing facility in Macon.*

**Location of Class**

Classroom is located at Coldwell Banker Access Realty building at 1501 Bass Road, Macon GA, 31210.

**Instructor** – Dorothy Mitchell Cell: 478-731-8316 Blog: <http://www.mgare.org> Website: [www.MGARE.org](http://www.MGARE.org)

**School Administrator** – Taylor Long Email: Taylor@mycbhomes.com

**School Director – Dorothy Mitchell**  Email: dotmitchell10@gmail.com

**Cost**

$530 – Includes book, tuition, handouts and materials, and Cram course prior to exam. Can be paid by cash, check, or charge card. You must pay in person if paying by check, cash or money order, we do not have credit card capability in the Macon office. **NO** refunds after acceptance of course book.

**Books and Materials**

Books and materials are provided and there is no additional cost. These items are included in tuition.

**Grading and Attendance**

In order to successfully complete this course, you must attend 75 hours of instruction. There are 91 hours of instruction on the schedule. You may miss up to 2 classes, but it is not recommended you miss any classes.

Classwork that must be completed to be eligible to take the final exam:

* 75 Hours of attendance
* Take the Midterm Exam
* Complete Contract assignment
* Complete Valuation assignment
* **Take and pass the final exam with 72% or greater**

Books will be ordered based on the number of students who have paid 10 days prior to class beginning. If you pay later than 10 days prior to class start, you will risk not having a book for the first night of class, but you will receive a book on class night number two.

**No personal checks will be accepted after January 2, 2022**